

March 8, 2019

DOC/2019/00795-03

Ms. Sara Ann Wicks  
79 Third Ave  
Ottawa Canada K1S2J7  
[sarawicks@cmail.carleton.ca](mailto:sarawicks@cmail.carleton.ca)

Dear Ms. Wicks:

**Re: Your request for access to information under Part II of the Access to Information and Protection of Privacy Act, 2015 [Our File #: MAE/046/2019]**

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On February 22, 2019, the Department of Municipal Affairs and Environment received your request for access to the following records/information:

*"Records from August 1, 2018 to the present concerning water, sewer and roads in the greater Avalon area. Including but not limited to briefing notes and public opinion polls. Please do not process any records that appear to be cabinet confidences."*

In an email received on February 27, 2019, you clarified your request by stating the following:

*"To be more specific, for area, instead of the Avalon, just St. John's, Goulds and Mount Pearl. Documentation public opinion polls and briefing notes. Excluding emails is okay."*

Section 15 of the **Access to Information and Protection of Privacy Act, 2015 ("the Act")** requires that we provide you with an advisory response regarding your request in writing no later than 10 business days after we receive your request.

Please be advised that the records you have requested are available and the Department of Municipal Affairs and Environment is processing your request.

If you have any further questions, please feel free to contact me by telephone at 709-729-7183 or by e-mail at [ryancollins@gov.nl.ca](mailto:ryancollins@gov.nl.ca).

Sincerely,



**Ryan Collins**  
ATIPP Coordinator  
Municipal Affairs and Environment